



Bribery, Fraud and Malpractice Policy

TR-UK-BMS-POL-014

Date 06/07/2026

Document Control Sheet and Version History

Version	Date	Owner	Comments
1.0	14/01/2025	Ben Sandover	Reformatted and renumbered for new doc library
2.0	21/01/2026	Patricia Rogers	Annual review. Update to section 4 review. Addition of Section 3 reporting and whistleblowing, Section 5 records and section 6 appendices and documents. Added document reference numbers for other relevant documents.
3.0	06/07/2026	Patricia Rogers	Changed template due to re-brand, reference to D2 Global updated to new business name. Document references with prefix D2 – changed to prefix TR.

Version	Prepared by	Approved by
3.0	Name: Patricia Rogers Role: HR Manager Date: 06/07/2026	Name: Peter Rogers Role: Infrastructure Director Date: 06/07/2026

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1. Policy Statement

TSA Riley Infrastructure Ltd understands the prevalence of bribery, fraud and malpractice in the commercial environment and the negative impact it could have on the company, its employees, and clients.

We do not condone and will not tolerate fraud or malpractice in any way, shape, or form.

TSA Riley Infrastructure Ltd requires all staff at all times to act honestly and with integrity and to safeguard the resources for which they are responsible. Fraud is an ever-present threat to these resources and hence must be a concern to all members of staff. The purpose of this statement is to set out responsibilities with regard to the prevention of fraud.

The Bribery Act 2010 describes those actions as: theft, deception, bribery, forgery, corruption, false accounting, and conspiracy to commit these offences. For practical purposes fraud may be defined as the use of deception with the intention of obtaining an advantage, avoiding an obligation, or causing loss to another party.

2. Commitment

TSA Riley Infrastructure Ltd will strive to:

- Develop and maintain effective controls to prevent fraud.
- Carry out vigorous and prompt investigations if fraud occurs.
- Take appropriate legal and/or disciplinary action against perpetrators of fraud.
- Take disciplinary action against supervisors where supervisory failures have contributed to the commission of the fraud.
- Ensure training on this policy is provided for all workers and our zero-tolerance approach to bribery and corruption will, where appropriate, be communicated to clients, suppliers, contractors and business partners.

All staff will be responsible for:

- Identifying the risks to which systems and procedures are exposed.
- Developing and maintaining effective controls to prevent and detect fraud.
- Ensuring that controls are being complied with.

Individual members of staff are responsible for:

- Acting with propriety in the use of official resources and in the handling and use of corporate funds whether they are involved with cash or payments systems, receipts or dealing with contractors or suppliers.
- Reporting details immediately to their line manager, HR, or a Director if they suspect that a fraud has been committed or see any suspicious acts or events.

Any instances of suspected bribery, fraud or malpractice reported may be made with full anonymity and in the strictest of confidence. Any reports will be recorded, investigated and if necessary, acted upon in line with the company's misconduct procedure and UK law.

3. Reporting and Whistleblowing

Employees should report concerns through their line manager, HR representative or a Director.

Reports will be treated confidentially and investigated promptly.

Retaliation against whistleblowers is strictly prohibited.

4. Review

This policy is reviewed at least every year to ensure it remains effective, relevant, and appropriate to our organisation, and reflects legislative requirements, or earlier if:

Audit results demonstrate that the procedure failed to deliver the required outcomes.

There are changes in associated legislation.

5. Records

Records of incidents and investigations will be held in the HR restricted SharePoint site in accordance with the provisions of the data protection legislation. All records on this site will have restricted access to ensure confidentiality.

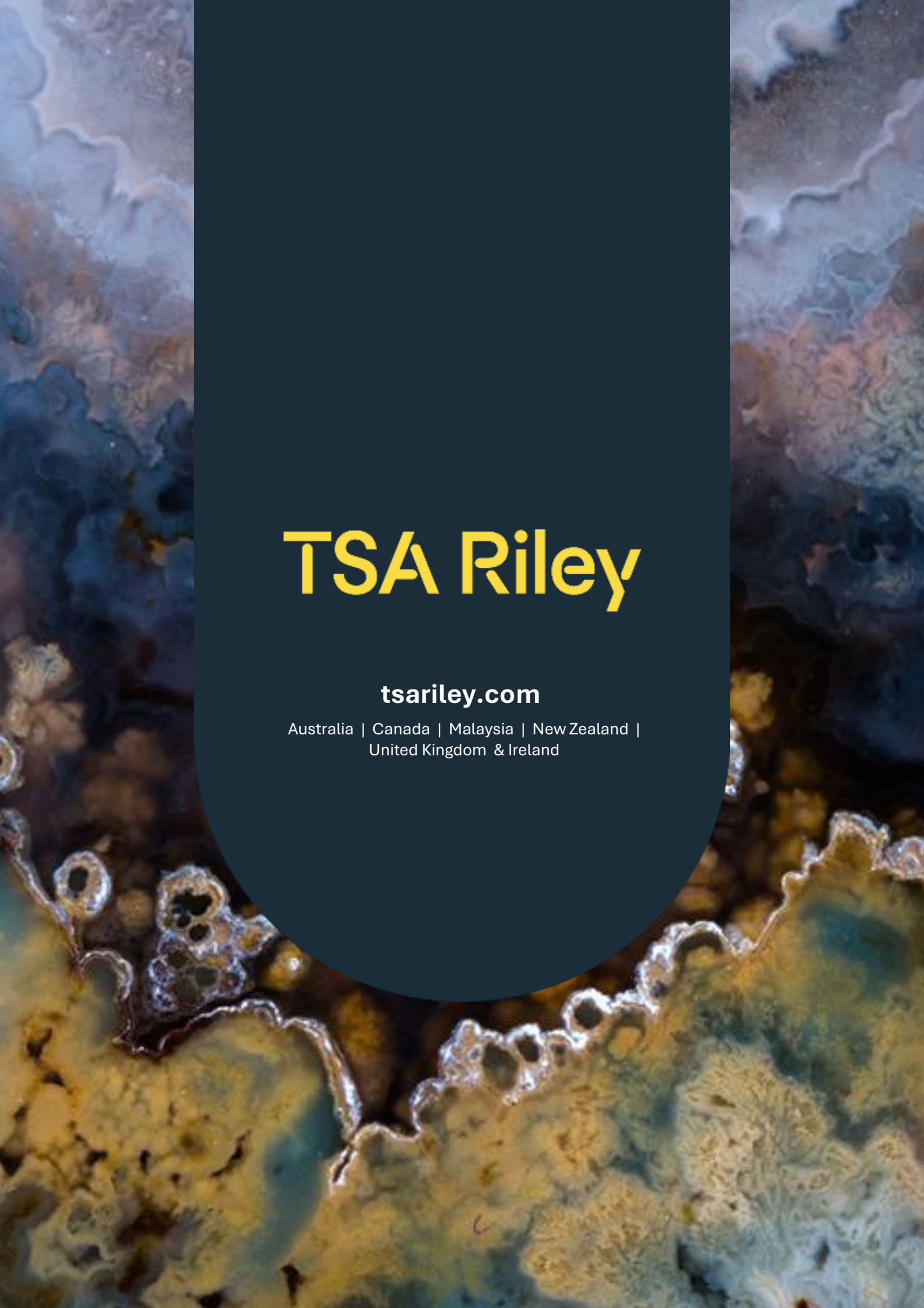
All documentation and records generated are retained and managed in accordance with the Business Document Management Policy TR-GLB-QMS-POL-001

Appendix A Referenced Documents

TR-UK-BMS-FRM-321- Anti Bribery Risk Assessment Form

TR-UK-BMS-PRO-021 - Anti-Bribery and Corruption Process

TR-GLB-QMS-POL-001 - Business Document Management Policy

The background of the image is an abstract, textured pattern with organic, cell-like shapes in shades of blue, purple, and brown. A large, dark blue circular shape is centered on the page, serving as a container for the text.

TSA Riley

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